

## 2018 Forum Agenda

**Wednesday 2/21 9:00 AM – 1:30 PM Forum Registration**

**1:00 PM Welcome and Introductions – Hand Out Binders**

**1:10 PM Format Changes – MF BOD Makeup & Review Of 2017 Feedback**

**1:20 PM Goals Review, Resources and Open Forum 115 Minutes**

- Identify Method Needs & Develop/Revise Appropriate Methods (20 Min)
- Solve Problems & Provide Expertise (20 Min)
- Provide Information & Resources For Labs Seeking To Improve Performance (60 Min)
- What Is Preventing You From Doing Your Job? We Want To Know! (15 Min)

**3:15 PM Break**

**3:30 5:30 PM**

• **Panel 1 – Sample (Test Portion) Prep. – Pitfalls, Problems & Solutions 120 Minutes**

- Presentation 1 – Good Samples & Updated Test Portions Preparation Guide – Sharon (20 Min)
- Presentation 2 – Practical Issues, What Does State Of The Art Test Portion Prep Mean – Patty (20 Min)
- Presentation 3 – What Is In It Anyway? How To Spot And Handle Difficult and Unusual Samples - Hugh (20 Min)
- Presentation 4 – The Right Tool For The Job - Retsch/Gilson Rep.s (20 Min)
- Panel Discussion – Moderator – James - Participants: Sharon, Patty, Hugh, Retsch/Gilson Rep. (40 Min)

**6:30 PM Dinner & Short Presentation**

**Thursday 2/22**

**7:30 AM Continental Breakfast**

**8:00 AM Panels Continue**

• **Panel 2 – Extraction – What Are We Trying To Accomplish?? 105 Minutes**

- Presentation 1 - What Is The Purpose Of Extraction? – Names Can Be Deceiving! – Sharon (20 Min)
- Presentation 2 – More Than One Goal – Ingredient Verification Vs Communicating Information – Frank/Wayne (20 Min)
- Presentation 3 - Follow The Method – GPS Never Fails????? Sanford/Hugh (20 Min)
- Discussion – Moderator – Bill – Participants, Bill Wayne, Sanford/Hugh (45 Min)

**9:15 AM Break Posters Available For Review**

**9:30 AM**

• **Panel 3 – Detection - ICP OES and Spectroscopy Techniques 60 Minutes**

- Presentation 1 - Equipment/Instrument Considerations - Dion/Thermo/Shimadzu Rep (40 Min)
- Presentation 2 – The Finer Points of ICP Operation – James (20 Min)

**10:30 AM Break - Posters Available For Review**

**10:45 AM Detection Session Continues 75 Minutes**

- Utilizing Instrument and LIMS Software Effectively – “The Data Never Lies” LABWORKS Rep. (30 Min)
- Discussion Moderator – Hugh - Dion/Shimadzu Rep.? James, LABWORS Rep (45 Min)

**Noon Lunch on your own**

**1:15 PM**

• **Panel 4 – How To make Your Lab More Proficient and Efficient! 120 Minutes**

- Presentation 1 – Identifying, Developing and Evaluating Proficient Personnel – Bill & Andy (20 Min)
- Presentation 2 - What Do You Really Need Us To Do? Dr. Marriott Savannah State University - (20 Min)
- Presentation 3 - How To Use Training Technology – Dr. Kevin Wentz, Savannah Tech (20 Min)
- Presentation 4 – Hiring - Selection & Limitations - State Perspective (James), Industry Perspective (Tim) (20 Min)
- Panel Discussion - Moderator - Frank – Andy, Bill, Dr. Marriott, Dr. Wentz, James, Tim (40 Min)

**3:15 PM Break - Posters Available For Review**

**3:30 - 4:45 PM**

**Breakout Groups – Next Steps - Identify Stakeholders, Post Meeting Activities 75 Minutes**

- Test Portion Preparation - Hugh
- Extraction - Sharon
- Detection - James
- Lab & Personnel Proficiency - Frank

**4:45 – 5:15 PM Final Session & Community Updates - AOAC, AAPFCO, ISO, IFA – Bill 30 Minutes**

**Dinner On Your Own**

**Friday 2/23**

**8:15 AM Tour – Savannah State University - Chemistry & Forensic Science Department**

**11:30 AM Bus Departs SSU To Airport Then Returns to Hotel**