

## REPORT OF THE BOARD OF DIRECTORS

2005

Annual Board Meeting  
Monday, August 1, 2005  
Board Room 301  
Don Cesar Resort Hotel  
St. Pete Beach, FL

The 2005 Annual Board Meeting was called to order by President Clair Allen at 1:10 pm EST. Board members present in addition to the President were Roger Hoestenbach, Garry Wagner, Jamey Johnson, Chris Mason, David Terry, David Howle, Dale Dubberly, Joe Slater and guests included: Mike Hancock, Maryam Khosravifard.

The minutes of the meeting and a summary of the discussions are below.

1. Old Business: Midyear 2005 meeting minutes approved after corrections and will be posted on web-site and published in OP #59. (Motion Hoestenbach, Second Dubberly)
  
2. Treasurers report
  - A. Treasurer Johnson gave a detailed Financial Report of the Association and Magruder accounts since becoming the Treasurer. As of July 27, 2005 the AAPFCO General Fund had a balance of \$125,185.60 and the Magruder account had a balance of \$37,757.91 for a total of \$162,943.51 for the two accounts. The Board accepted the unaudited report. (Motion Mason, Second Wagner)
  
  - B. Information was distributed about the ongoing audit of Association financial records after the transition between Treasurers. The types discussed were: Audit (most thorough with highest degree of assurance and most expensive), Review (determines general financial health and has limited level of assurance with moderate expense), and Compilations (least cost and provides no assurance)
  
  - C. The board has decided to have a Review type audit conducted unless the findings should indicate the need for the more thorough full blown variety.

Massey & Wood, CPA's, LTD

Certified Public Accountants

137 Shadow Oaks Drive

Sherwood, AR 72120

Has been selected to complete the audit. (Motion Howle, Second Dubberly)

- D. The Association can once again process credit cards as method of payment.
3. Establishment of a permanent Audit Committee. It was determined that a three member Permanent Audit should be established to with three year tenure beginning with the appointment this year. The committee will be made up of the two current members and the retiring Immediate Past President. Senior member of the committee is to present the audit report to the Association as last official committee action. (Motion Johnson, Second Hoestenbach)
  4. The Board discussed all associated costs of the Official Publication and determined processing and handling fees would be absorbed into the price; therefore, the price of Official Publication starting with NO. 59 will be increased to 40.00. (Motion Dubberly, Second Hoestenbach)
  5. Memberships Approved for CAST(\$200) ASTM (\$65), AOAC (\$750) if invoices for such are received. (Motion Slater, Second Mason)
  6. Association Budgets. Committee chairpersons are to estimate any associated costs of conducting their committee business and forward to Treasurer Johnson to facilitate development of an Association Budget. No action taken other than discussion.
  7. Treasurer authorized to sign checks. (Motion Hoestenbach, Second Wagner)
  8. Secretary authorized to sign checks. (Motion Hoestenbach, Second Dubberly)
  9. The Board authorized honoraria of \$1000.00 for the Treasurer, \$1,500 for Secretary and \$900 for the treasurers assistant, (Motion Dubberly, Second Hoestenbach)
  10. The Board has authorized honoraria of \$450.00 for Dr. Terry's tonnage assistant for help and preparation tonnage reports.

11. Dr. Terry discussed the concerns about the future of Tonnage reporting and AAPFCO. He indicated the willingness to continue in his current capacity for another year. Discussions are needed to determine how best to transfer these duties and too whom.
12. Federal legislation on storage, handling and sales records concerning Ammonium nitrate has been introduced in both the Senate and House. Therefore, the Board would like the Uniform Bills committee to track the progress of this legislation and be prepared to modify the Uniform Model Fertilizer Law and Rules as necessary regarding adopted needed changes to be in compliance. (Motion Hoestenbach, Second Slater)
13. Discussion on support for Bulk Blend cadre. Thorough discussion and general agreement to support is necessary. However, no official action taken.
14. Travel for AAPFCO, It was determined that a specific policy should be developed to assist the President in determining who should be funded. Discussed measures included such criteria as prior approval of Committee chairperson, written report of what was presented and how it benefited the Association. Such report should be filed with the travel expense voucher when submitted for presidential approval. Further discussion required.
15. Inspector Training Dates set for September 27-29, 2005 in Oklahoma City. Training will consist of 2 days of classroom training, and one day of field training to include: many aspects of feed, and bag, fluid, and bulk fertilizer training.
16. Midyear 2006 Meeting will be held in San Diego, California February 17-22, 2006 and the Metals Forum 22-24. Registration for midyear is \$75.00. Hotel chosen is the Sheraton San Diego Resort. Room rates will start at \$129.00. Additional information will be forthcoming.
17. Fertilizer Administrators Seminar will be held in Portland, OR, November 10-12, 2005 at the Benson Hotel. Room rate is expected to be \$93.00 or current federal rate. Additional information will follow.

18. AACO Meeting Rotation. A meeting is to be held at 5:15 and will be attended by Clair Allen, Roger Hoestenbach, Garry Wagner, and Joe Slater. A report of the consensus will be given to the Board at the Mid-year meeting.
19. We need an invitation for the 2007 and other future meeting sites.
20. Discussing various methods to promote the association including order forms in the Official Publication and a recommendation that all states send an order form to registrants within their states as a normal enclosure with any type of in state annual registration. Also, suggested contacting various Land Grant University Libraries to determine if our publication is currently shelved and could it be added if it was not?
21. Secretaries activities included orchestrating the e-mail voting on five issues since February which included approval to continue the Florida tonnage contract, DS Coltrane award for Bill Hall, \$500.00 seed money to AACO 2005, \$1,000.00 seed money for Inspector training Seminar in Oklahoma City, approval for additional training of Treasurer and Treasurer's Assistant to include credit card processing; preparation of letter to NASDA to encourage allowing our members to travel to these meetings, transmittal of model bills to states, Colorado and Illinois, currently in the process of revision of state laws to encourage uniformity; correspondence with representative of the EU on Slow Release fertilizer terms and definitions in advance of June meeting on same.
22. The board has given a charge to the By Laws committee to review the AAPFCO Life Membership Policy and bring a recommendation regarding the extend and breath of such Association Privileges when a member has retired, but has taken on an industry lobbying/liaison type responsibilities which would have them in normal attendance at regularly scheduled meeting. (Motion Hoestenbach, Second Mason)
23. Motion to adjourn Howle Second Mason, meeting adjourned at 4:40 pm.