



## Oklahoma Inspector Seminar

Plant Industry and Consumer Services Division  
P.O. Box 528804  
Oklahoma City, OK 73152-8804

May 11, 2005

Feed, Fertilizer, and Seed Control Officials/Inspectors:

We would like to invite you to attend the 2005 Oklahoma Inspector Seminar in beautiful Oklahoma City, Oklahoma. This year's seminar will be held September 27 – 29 at the Holiday Inn Airport. The hotel is conveniently located at 2101 S Meridian, 3 miles from Will Rogers World Airport and approximately 8 miles from Downtown Oklahoma City and the Bricktown area. The hotel offers a complimentary airport shuttle and they also have free parking if you decide to drive or rent a car. Additionally, the Oklahoma Spirit Trolley stops in front of the hotel and is an inexpensive way to travel to the downtown area. For more information on attractions in the Downtown and Bricktown areas you can visit [www.downtownokc.com](http://www.downtownokc.com) or [www.bricktownokc.com](http://www.bricktownokc.com).

### Lodging

Reservations should be made directly with the Holiday Inn Airport by calling (800) 622-7666 or accessing their website at [www.holokc.com](http://www.holokc.com). You will need to use the code “2-DAF” in order to receive the group rate of \$65.00 (+13.875% tax) per night. **The cut off date for making reservations at this rate is September 12, 2005.**

### Registration

There will be a \$100.00 registration fee for all attendees to help cover meeting costs. Please complete the attached registration form and return it with the registration fee. Checks should be made payable to the Oklahoma Inspector Seminar. **All registration forms and fees must be received prior to September 12, 2005, to ensure availability.**

### Agenda

The format for this year's seminar will closely resemble previous inspector seminars. There will be classroom instruction involving inspection procedures and professional development, as well as, hands on training at facilities involved in the manufacture and distribution of feed, seed, and fertilizer. Cargill has been gracious enough to allow us to use their Oklahoma City mill for part of the field training, however, they are requiring that all attendees sign a visitors agreement prior to entry of the facility. **Please read, and sign (if you agree to the terms) the attached visitor agreement and return it along with your registration form.** Participants will also be responsible for bringing their own personal protective equipment i.e. hardhat, safety glasses, and ear protection.

We hope to see you in September.

Respectfully,

Aaron Elam  
Feed Program Administrator  
(405) 522-5976

Kenny Naylor  
Fertilizer Program Administrator  
(405) 522-5974

Wade Krivanek  
Seed Program Administrator  
(405) 522-5452



***2005 Oklahoma Inspector Seminar***  
**Registration Form**  
**Holiday Inn Oklahoma City Airport Hotel**  
**September 27-29, 2005**

Name \_\_\_\_\_

State/Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

**REGISTRATION FEE - \$100.00 by September 12, 2005**

Seminar registrations received after September 12<sup>th</sup> will be subject to availability.

**Please make check payable to: Oklahoma Inspector Seminar** (Sorry, we are unable to accept credit cards.)

**Mail to: Oklahoma Inspector Seminar**  
**Attn: Jane Swank**  
**P. O. Box 528804**  
**Oklahoma City, OK 73152-8804**

**Reminder:** Hotel reservations should be made directly with the **Holiday Inn Oklahoma City Airport Hotel** by calling (800) 622-7666 or accessing their website at [www.holokc.com](http://www.holokc.com). When making reservations use the code **"2-DAF"**, which will assure you of obtaining the Oklahoma Inspector Seminar group rate. If you are claiming tax-exempt status, proper documentation must be presented to the front desk at the time of check-in. Hotel rates are \$65.00 (+13.875% tax) per night. **Cut-off date for reservations at this rate is September 12, 2005.**

## VISITOR AGREEMENT, WAIVER AND RELEASE

In consideration for permitting me to attend training, visit and/or tour the premises located at 2100 South Robinson Avenue, Oklahoma City, OK 73109 ("Premises"), I hereby acknowledge and agree to the following:

1. My training, visit and/or tour of the Premises may expose me, my clothing, and/or my property to certain risks. I hereby assume all risks related to my training, visit and/or tour of the Premises.

2. I hereby waive and release Cargill, Incorporated ("Cargill"), its/their affiliates, and their respective directors, officers, agents, contractors and employees ("Released Parties"), on my own behalf and that of my assigns, heirs and executors, from any and all claims, penalties, demands, damages, costs, expenses, rights and causes of action of whatever kind or nature, including, but not limited to, loss or injury to life, person or property, which may be sustained by me during, as a result of, or in any way connected with my training, visit and/or tour of the Premises, regardless of cause.

3. I hereby waive express notice of any hazardous or other condition or conditions (latent or patent) which may exist in, upon, or about the Premises, and assume all risks of such condition(s).

4. I agree that during my visit I will strictly abide by all safety rules and other instructions or requests furnished by Cargill employees and/or representatives.

5. I agree that via this training, visit and/or tour of the Premises, Cargill may provide to me or I might learn through general observation or otherwise certain confidential information that may be is proprietary, secret, and confidential ("the Confidential Information"). I agree that access to the Confidential Information is provided to me only under the following conditions:

(a) I will protect the Confidential Information from unauthorized use or disclosure.

(b) I will not use the Confidential Information and I will not disclose the Confidential Information to anyone without prior express written consent of Cargill or unless required by law or court order. If I am required by law or court order to disclose Confidential Information, I shall provide Cargill prompt written notice of such requirement so that an appropriate protective order or other relief may be sought.

(c) The obligations imposed by this agreement, including but not limited to non-disclosure and non-use, shall endure so long as the Confidential Information does not become part of the public domain.

6. I acknowledge that I would not be granted permission to enter the Premises, other than on the terms and conditions set forth hereinabove.

**I HAVE READ THE ABOVE CAREFULLY AND HAVE AGREED TO ITS TERMS BEFORE SIGNING.**

By: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_